

Solid Waste Management Fund Fund 21

Mission:

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals:

- To provide friendly and efficient customer service.
- To continue to provide accurate information to all users regarding the rules governing the operation of each program offered at the facility.
- To look for ways to increase revenues, cut costs, and at a minimum, maintain a balanced budget.
- To accurately record and report all customer requests to the collection contractor and to the York County Utility Billing office to assure excellent service and proper billing for our customers.
- To remain in full compliance with all State and Federal regulations.

Implementation Strategies for FY2003:

- To increase public education efforts regarding proper recycling practices.
- Value Added Services – Conduct periodic, random customer service surveys to determine satisfaction rate.
- Continue a Juvenile Community Service Program to help cut cost and provide labor for the County's Recycling Center.
- Upgrade the Scale House system to provide better security and work on any regulations concerns with BFI, the County's contractor for Transfer Station Operations.

Budget Issues:

- In FY2000, a rate increase and a change in the billing cycle to be in arrears, instead of advance billing took effect May 1, 1999. New computerized software equipment was purchased for the scale operations.
- In FY2001, there was an increase in the Recycling/Beautification Coordinator's position from .6 to .75. Funding for the staff of the Utility Billing operations was allocated to this fund and the Sewer Utility Fund from the General Fund.
- In FY2002, there was an increase in the costs for curbside recycling and drop off facility, household chemical program, and composting.
- For FY2003, an Administrative Assistant I and a part-time Scales Operator was approved to support the operations of Waste Management.

**SOLID WASTE MANAGEMENT FUND
FUND 21**

| | FY2002 Original Budget | FY2003 Adopted Budget |
|----------------|------------------------------|-----------------------------|
| Revenues: | | |
| Operating | 3,830,552 | 4,103,607 |
| Equity funding | <u>-</u> | <u>-</u> |
| Total | <u><u>3,830,552</u></u> | <u><u>4,103,607</u></u> |
| Expenditures: | | |
| Operating | <u>3,830,552</u> | <u>4,103,607</u> |
| Total | <u><u>3,830,552</u></u> | <u><u>4,103,607</u></u> |

**SOLID WASTE MANAGEMENT FUND
FUND 21**

| | FY1999 Actual Expenditures | FY2000 Actual Expenditures | FY2001 Actual Expenditures | FY2002 Original Budget | FY2002 Expected Appropriations | FY2003 Adopted Budget | %Change Original 2002/ Adopted 2003 |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|--------------------------------------|-----------------------------|---|
| <u>Expenditure by Activity</u> | | | | | | | |
| Solid Waste Administration | 436,842 | 220,193 | 160,619 | 158,206 | 158,206 | 159,004 | 0.50% |
| Solid Waste Collection & Disposal | 2,141,481 | 2,111,265 | 2,063,435 | 2,147,109 | 2,147,109 | 2,284,327 | 6.39% |
| Transfer Station Operations | 392,944 | 557,369 | 492,345 | 455,417 | 455,417 | 545,576 | 19.80% |
| Recycling | 430,372 | 476,803 | 533,085 | 569,883 | 569,883 | 579,358 | 1.66% |
| Composting Operations/Leaf Collection | 289,148 | 350,471 | 352,720 | 387,437 | 387,437 | 425,842 | 9.91% |
| Landfill Closure/Post-Maintenance | 75,519 | 97,877 | 83,700 | 112,500 | 112,500 | 109,500 | -2.67% |
| Total Expenditures | 3,766,306 | 3,813,978 | 3,685,904 | 3,830,552 | 3,830,552 | 4,103,607 | 7.13% |

| | | | | | | | |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| <u>Expenditure by Category</u> | | | | | | | |
| Personnel Services | 318,519 | 345,629 | 356,313 | 388,277 | 388,277 | 428,088 | 10.25% |
| Contractual Services | 180,775 | 210,276 | 293,193 | 246,940 | 246,940 | 329,530 | 33.45% |
| Internal Services | 27,512 | 28,035 | 29,930 | 29,650 | 29,650 | 37,050 | 24.96% |
| Other Charges | 2,663,964 | 2,716,367 | 2,693,413 | 2,828,830 | 2,828,830 | 2,978,324 | 5.28% |
| Materials & Supplies | 10,178 | 8,117 | 14,432 | 14,350 | 14,350 | 16,150 | 12.54% |
| Leases & Rentals | - | - | - | 1,000 | 1,000 | 1,000 | 0.00% |
| Capital Outlay | 267,649 | 197,903 | - | 28,585 | 28,585 | 28,785 | 0.70% |
| Debt Service | 297,709 | 307,651 | 298,623 | 292,920 | 292,920 | 284,680 | -2.81% |
| Total Expenditures | 3,766,306 | 3,813,978 | 3,685,904 | 3,830,552 | 3,830,552 | 4,103,607 | 7.13% |

| | | | | | | | |
|------------------------------------|--|------------------|------------------|------------------|------------------|------------------|----------------|
| | % of Total FY2003 Funding Sources | | | | | | |
| <u>Funding Sources</u> | | | | | | | |
| Permits, Fees, Regulatory Licenses | 600 | 700 | 300 | 600 | 600 | 500 | 0.01% |
| Use of Money and Property | 29,244 | 14,427 | 26,565 | 17,000 | 17,000 | 25,000 | 0.61% |
| Charges for Service | 2,335,649 | 2,578,545 | 2,747,875 | 2,730,652 | 2,730,652 | 3,009,687 | 73.34% |
| Local Miscellaneous | 72,517 | 78,620 | 142,560 | 82,300 | 82,300 | 68,420 | 1.67% |
| Non-Revenue Receipts | 140,702 | 144,024 | - | - | - | - | 0.00% |
| Transfer from Other Funds | 1,000,000 | 1,000,000 | 1,100,000 | 1,000,000 | 1,000,000 | 1,000,000 | 24.37% |
| Total Funding Sources | 3,578,712 | 3,816,316 | 4,017,300 | 3,830,552 | 3,830,552 | 4,103,607 | 100.00% |

FTE's

| | | | | | | |
|------------------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Management | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Professional/Technical | 2.10 | 2.10 | 2.25 | 2.25 | 2.25 | 2.25 |
| Admin/Clerical | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 1.50 |
| Trades & Crafts | 5.70 | 5.70 | 5.70 | 5.70 | 5.70 | 6.45 |
| Total | 9.30 | 9.30 | 9.45 | 9.45 | 9.45 | 11.20 |

